

**Attendance Lead
Full time. Permanent.
Grade 10 (£29,577 - £30,451) Full time
equivalent. Term time plus two weeks**

Cockermouth School Academy is a high performing, truly comprehensive school located in a beautiful part of the country on the edge of the Lake District National Park, and is in the heart of its community.

From January 2022, we are seeking to appoint a full time Attendance Lead.

As the Attendance Lead you will be responsible for the tracking and monitoring of student attendance across the school. The post-holder will work closely with the Designated Safeguarding Lead, Pastoral Teams and Assistant Headteacher with responsibility for attendance to secure the best possible attendance outcomes for all of our students.

Working with families and multi-agency partners, the successful candidate will support students in achieving excellent attendance. They will also plan and implement action plans to improve the attendance of persistent absentees. This will include working directly with students and families to assess the reasons impacting their attendance. The post-holder will promote a reduction in student absence across the school and will lead on whole-school attendance strategies. They should have good knowledge of national initiatives around student attendance and experience in working with data. A knowledge of SIMS is preferable. The successful candidate will have excellent communication skills and the ability to work as part of a team.

Further information and an application form can be found at www.cockermouthschool.org

Cockermouth School is committed to safeguarding and promoting the welfare and well-being of students, engages with young people and staff on policy and practice developments, proactively encourages feedback and expects all staff and volunteers to share this commitment.

Cockermouth School is a Safeguarding School. The successful applicant will be subject to appropriate checks and undertake an enhanced DBS and where appropriate to the post, a requirement to complete a Childcare Disqualification declaration.

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aspire · enjoy · include · respect · community*



Headteacher
Mr R J King

Castlegate Drive
Cockermouth
Cumbria
CA13 9HF

Completed
Application Forms
should be returned to:
**Susan Cameron,
Admin Manager**

Closing date:
**09:00 Monday 6
December 2021**

Applicants will be considered on the basis of suitability regardless of sex, race, marital status or disability.

Disabled applicants who meet the essential criteria will be interviewed.